



WAHRNEHMUNG VON LEISTUNGSSCHUTZRECHTEN GMBH
PRODUZENTEN

Guidelines

- for concluding a **Rights Administration Agreement (Producers of Sound Recordings)**
- for obtaining an **ISRC Registrant Code**

1. Contractual documents and proof of identity

You can download the required documents at http://www.lsg.at/registrierung_label.html

- **Rights Administration Agreement for producers of sound recordings**
- **Master data sheet and label application form sound recordings**

Please fill in these documents completely, sign the **agreement** and the **master data sheet** in person or on behalf of your company, scan and send them together with a scan of your **proof of identity (copy of your passport and, where applicable, an excerpt of the commercial register, register of associations etc.)** via email to office@lsg.at. (Please do not fill in the contract number, LSG is going to do that!)

2. Check label name

Please check our database at <http://www.lsg.at/datenbank.html> whether the label name/s you intend to register for sound recording productions is/are still available or has/have potentially already been registered in the name of another LSG rightsholder.

3. Pay registration fee

Please transfer the one-off registration fee of **€ 100,-** by stating the **intended purpose as “registration fee audio”** to the following account at the Bank Austria:

LSG – WAHRNEHMUNG VON LEISTUNGSSCHUTZRECHTEN GMBH

IBAN: AT27 1200 0100 2278 3871

BIC: BKAUATWW

Registering is not possible until the registration fee has been received in our account.

4. ISRC Registrant Code

LSG is the **official ISRC agency in Austria** and authorised to issue the so-called Registrant Code to producers of sound recordings. We shall issue an **ISRC Registrant Code** to rightsholders of the LSG producers with their registered (office) residence in Austria. The ISRC (International Standard Recording Code) serves as a unique identifier for music recordings. Further information on the ISRC can be accessed at <http://www.lsg.at/Info-ISRC.pdf>

After positive evaluation of your application documentation and receipt of your registration fee in our account we shall send you the countersigned Rights Administration Agreement as well as the confirmed master data sheet and the label registration as a scan to the email address you indicated. Should your registered (office) residence be in Austria, we are entitled to issue you with an ISRC Registrant Code.

With kind regards

LSG – Austrian Music Licensing Company

Producers